

NAAC/Pub/NB/2020-21/

24<sup>th</sup> Nov 2021

*Sir,*

**Sub: Quotation for Printing of NAAC Brochure**

The National Assessment and Accreditation Council (NAAC) is an autonomous organisation, established by the University Grants Commission (UGC), with its headquarters in Bangalore. We have the printing work with following specifications:

<b>Job Name</b>	:	<b>NAAC Brochure</b>
Closed Size	:	A4 (210 x 297 mm)
Open Size	:	297 mm height x 420 mm width
Quantity	:	1000 copies
Printing	:	CMYK + aqua-varnish coating on all sheets (front and back)
Text Pages	:	45 pages – (front and back printing) folded in between and neatly pinned appropriately and professionally <b><i>Also quote for additional 4-pages.</i></b>
Paper	:	210 gsm high quality bright imported LYKAM matte board Brochure
Designing	:	The Brochure design has to be designed by a professional Artist 3 color printing (Multi-color design printed proof has to be given by the printer and one will be finalized.)
Note	:	Matter will be given in word document Sample can be obtained from NAAC

If pages are less or more the pro-rata basis will be applied. Tax should be mentioned separately etc. TDS will be deducted as per GOI rules. The last date to submit to your quotation is **30<sup>th</sup> Nov 2021**. The sealed envelope should be sent through post/courier or by hand and Quotation should be super scribed with the job name, reference number and the last date of Quotation.

Thanking you,