

REPORT
STATE LEVEL WORKSHOP ON NAAC ACCREDITATION
Date: 05-05-2022

The one-day State Level Workshop was organized by Department of Higher and Technical Education and NAAC, Bengaluru on 5th May 2022 with following objectives:

- to create awareness on the importance of NAAC Accreditation in light of NEP
- to enhance the knowledge of Higher Education Institutions on Revised Procedure of NAAC Accreditation

The workshop was formally inaugurated by Director, Higher Education with the welcoming speech by Vice Chancellor, Jharkhand University of Technology. Dr. Ruchi Tripathi Assistant Adviser, NAAC made an introduction to the programme and Dr. Neelesh Pandey, Assistant Adviser, NAAC gave an insight on importance of NAAC accreditation in light of NEP. Director, Technical Education expressed his views on NAAC accreditation.

In the inaugural address, the Director, Higher Education expressed happiness in the initiatives of NAAC is promoting quality through the accreditation process.



In the inaugural speech, the Director, Higher Education expressed that ensuring quality is the main goal of Higher Education Institutes. As per National Education Policy 2020 the colleges shall gradually phase out over a period of 15 years through a system of graded autonomy. Therefore, each affiliating University responsibility is to mentor its affiliated colleges for achievement of required benchmark in NAAC and eventually become autonomous degree granting colleges. The State has witnessed phenomenal growth in the number of institutions that has made quality a matter of great concern. Today, though we have improved our GER to 20.9 through a horizontal expansion of institutions, our efforts to ensure quality are still only halfway.

It is gratifying to note that Mandatory Accreditation has become a common goal of all the institutions of Higher Education. The concentrated effort of college will enhance their credibility by securing due recognition in terms of quality. But, securing Accreditation is not the duty of the management alone; in fact, the entire academic and local communities must be sensitized to such a need.

The Principals should become the change leaders in their institutions and must motivate the teachers on need of using new technology, innovation, moving beyond

conventional textual knowledge and move towards capacity building and empowerment.

The National Education Policy proclaim the accreditation of all colleges by 2035. Our State must aim to achieve NAAC accreditation of all HEIs within a stipulated time period.



TECHNICAL SESSION I: REVISED PROCEDURE OF NAAC ACCREDITATION

Dr. Neelesh Pandey, Assistant Advisor, NAAC spoke on Assessment and Accreditation Process of NAAC. In his presentation he spoke on the following points:

- Eligibility Criteria to apply for Assessment & Accreditation process of NAAC
- Registration Process
- Online IIQA Submission
- Preparation of Self Study Report
- Data Validation and Verification process
- Student Satisfaction Survey

Eligibility Criteria to apply for Assessment & Accreditation process of NAAC

- Two batches of students graduated in any program or at least 6 years of existence
- **Colleges affiliated to a University** recognised by UGC for the purposes of affiliation
- For Reassessment: After one year and before three years from the date of declaration of result

Registration Process

- Click the link “New registration”
- Fill the details in the registration form
- Creation of dedicated HEI portal
- Online submission of all applications viz., IIQA, SSR, Uploading of SSS data, AQARs
- Online submissions of clarifications / edit applications in IIQA, DVV, AQARs
- Online Payment of fee at various stages

- Getting clarifications for queries through Support / Help desk menu



Online IIQA Submission

- IIQA process is mandatory for all institutions
- Submit IIQA applications round the year
- Online submission of IIQA through HEI portal
- Verify and edit the data/information once again prior to submission
- Online payment of fee for IIQA

Documents required for IIQA

- All India Survey on Higher Education (AISHE) certificate.
- University affiliation letter for all programs offering at the institution valid for current academic year (in case of colleges).
- Self-declaration form format in the prescribed format of NAAC (in case of colleges)
- AQARs submission for the last five years for Cycle 2 & subsequent cycles
- HEI website should be functional

Points to be noted for IIQA submission

- English translated version of documents with self-attestation if the documents are in regional language
- Ensure that the previous four years AQARs are uploaded on the HEI website (applicable for institutions applying for Cycle 2 and subsequent cycles).
- Ensure that the HEI website is functioning.
- IIQA accepted – Submit SSR within 45 days from the date of acceptance of IIQA.
- IIQA rejected – Apply again for IIQA without paying fee within one year.

Preparation of Self Study Report

Details of various data required for filling up the online format of the Self - Study Report, viz.,

1. Profile of the Institution
2. Extended Profile of the Institution
3. Quality Indicator Framework (QIF)
4. Data Templates / Documents (Quantitative Metrics)
5. Executive Summary
6. Selection of Optional Metrics
7. Payment of first installment of A & A fee
8. Student Details for Survey
9. Submit SSR

QUALITY INDICATOR FRAMEWORK (QIF)

The seven Criteria to serve as basis for assessment of HEIs are:

- Curricular Aspects
- Teaching-Learning and Evaluation
- Research, Innovations and Extension
- Infrastructure and Learning Resources
- Student Support and Progression
- Governance, Leadership and Management

TECHNICAL SESSION II: HOW TO IMPROVE NAAC GRADE OF HEI'S

Dr.Ruchi Tripathi, Assistant Adviser, NAAC spoke on “How to improve NAAC Grade of HEI's”. He presented the process of Data Validation and Verification process and Student Satisfaction Survey

Data Validation and Verification process

- ▶ DVV partner verifies
 - ❖ Input for extended profile questions;
 - ❖ Input for Quantitative Metrics;
 - ❖ Templates for complete details;
 - ❖ Validates with uploaded documents, links; and
 - ❖ External web sources like AISHE, NIRF, UGC, Annual reports, Institutional website etc.
- ▶ 15 days' time will be given to
 - ❖ clarify all the queries;
 - ❖ upload relevant documents;
 - ❖ provide revised clarification input (Edited input by HEI); and
 - ❖ submit DVV clarification on portal only
- ▶ No extension of time will be given to submit DVV clarification unless for natural calamities, political disturbances, COVID-19 situation and like wise.
- ▶ No second level clarification.
- ▶ In case of Non-compliance of DVV Process, Apply for A & A process only after one year by submission of IIQA along with fee



Student Satisfaction Survey

- ▶ Online Student Satisfaction Survey will be conducted by NAAC with regard to Teaching Learning Process
- ▶ Contains 20 objective questions and one subjective question
- ▶ Available on NAAC website in English and Hindi versions
- ▶ Responses for the 20 objective questions have to be provided in Likert scale as either 0 or 1 or 2 or 3 or 4
- ▶ At least 50% of students' details have to be mandatorily uploaded for submitting the SSR online failing which the SSR will not be submitted online.
- ▶ 50% of total number of students mentioned in IIQA.
- ▶ Strictly upload text form data in Excel template for 100% or 50% students
- ▶ SSS starts along with DVV
- ▶ Maximum of Two survey attempts to reach the desired level of response

Points to be noted

- ▶ For Autonomous Colleges – 10% of the student population or 100, whichever is lesser
- ▶ SSS completes in 30 days or upon reaching desired level of response
- ▶ No Money transaction by any means between Peer Team Members and College
- ▶ Logistics arrangements by NAAC
- ▶ Local transportation onward and return – from Airport / Railway Station to Hotel, Hotel to College
- ▶ Payment of Remuneration, Travelling Allowance and others to Members by NAAC
- ▶ No Hard copies will be sent to College
- ▶ No communication between Members and College till three days before the visit

QUESTION AND ANSWER SESSION

The participants raised the following question on the process of Assessment and Accreditation

Q. What do you mean by full time teachers?

A. Full time teachers are those teachers who work for whole academic year.

Q. What is the difference of programme and courses?

A. B. A, B.Sc. are programmes and papers in each semester are courses

Q. Which criteria's can be opted out?

A. Criteria's 3,4,5,6 can be opted out but criteria 1,2,7 are essential

Q. What supporting documents should be provided against internet facility?

A. Bill in the name of institution.

Q. The SSR of BIT Sindri was rejected as it received no marks on lease line inspite of having NKN connection?

A. The matter will be revisited by the resource person, NAAC.

Q. How many AQARs of previous years have to be submitted?

A. Last four years

Q. How many students have to fill the form of SSS?

A. 10% of total students or 100 students for colleges and 500 students for Universities should fill the form.

The workshop concluded with the direction to Universities and colleges whose NAAC is pending to fill AQAR till 15th May 2022. The workshop ended with a formal vote of thanks by Dr. Vibha Pandey, Deputy Director-cum-State Nodal Officer (NAAC). Altogether, 330 delegates representing 168 colleges and 7 State Universities participated in the workshop. We place on record sincere thanks to the representatives of NAAC for enriching the participants with the revised procedure of Assessment and Accreditation.