Online A&A Process Flow

- HEI Registration
- IIQA Submission
- SSR Submission
- SSR QnM Assessment For Pre-Qualification
- PTV Management Process
- SSR QlM Assessment Process by PT
- Grade Declaration Process

Rejected / No Response:
- IIQA Re-Submission Process
- Prequalification Failed:
- Not Qualified For Accreditation
- Re-assessment Process

SSR to be submitted in 30 days from IIQA acceptance
Concurrent Initiation of SSS, DVV Processes

Appeal Process
AQAR Submission Process

HEI Registration Process

- HEI Fills Registration Form
- HEI Fills Accreditation Information
- NAAC Verifies Approval Registration
- HEI Activation Of Login Credentials
- Institutions Access HEI Portal

Registration of Institution Accredited by NAAC before (Cycle 2 onwards)

Registration of Institution not Accredited by NAAC before (Cycle 1)

Information exchange and Submissions through HEI Portal
IIQA Submission Process

1. Fill IIQA and Upload Support Documents
2. Pay IIQA Fees Online
3. IIQA Submission
4. IIQA Verification - Submit Clarification Queries
5. IIQA Verification - Submit Clarification Responses
6. IIQA Verification by NAAC and Clarification responses from HEI
7. Auto-generated Rejection Message (HEIs can resubmit within 1 year & 2 attempts with the same fees)
8. IIQA Verification - Accept IIQA
9. IIQA Verification - Reject IIQA (HEIs can resubmit within 1 year & 2 attempts with the same fees)

SSR Submission Process

1. Fill SSR and Upload Data Files as per templates
2. Pay SSR First Installment Fees Online
3. Select non-applicable Metrics and Submit SSR
4. SSR updated with inputs from DVV, SSS and Inflibnet
5. Data capture through profile, metric related questions, Upload supporting data as Per NAAC templates Min 50% student data is mandatory
6. DVV, SSS, and Inflibnet Data Collection are parallel processes
7. SSS Process
8. SSR updated with inputs from DVV, SSS and Inflibnet
9. Bibliometric Data Collection from Inflibnet
10. Possible Withdrawal (Fees forfeited Re-submit IIQA)
**DVV Process**

- **DVV Identifies Deviations**
- **DVV Submits Deviation Report with Queries to HEI**
- **HEI Submits Clarification Responses To DVV**
- **DVV Verifies HEI response To queries**
- **DVV Recommends Data Update**
- **Second Level Verification**
- **Final DVV Report Submission To NAAC**

**DVV** is to submit the Queries with suggested values to HEI, within scheduled time period.

HEI to submit the response where it can accept or reject or submit a new value within a scheduled time period. No response will lead to mark the status as “Intent to withdraw”.

**DVV** partner verifies the report and ensures correctness.

**Student Satisfaction Survey Process**

- **Initiate Survey with 30% Students over All Programs**
- **Send Activation Links to Students**
- **Student Logins and Submit Survey Responses**
- **Monitor Survey for 10% Response OR 100 / 500 Responses from Colleges / Universities**
- **Close the Survey for The HEI**
- **Compute Student Survey Metric Value**

**Send Survey Request to Remaining 70% Students or to all**

**In case of insufficient Response**

**Send Periodic Alerts to Students**
Inflibnet Bibliometric Data Feed

After submission of SSR By HEI

HEI Details to Inflibnet

Query & Submit Bibliometrics from Scopus *WoS, ICI etc

Alert HEI and Wait for Query / clarification

HEI requests Clarification with uploads

Inflibnet Responds to HEI query if any

Inflibnet Submits Data Input

Compute Bibliometric Values

Submit inputs to metrics and evidence

*WoS – Web of science
ICI – Indian Citation Index
Scopus –

HEI-Inflibnet Clarification Process is optional

SSR QnM Evaluation for Pre-Qualification

Submit to SC / EC for Decision

Compute QnM Percentage

Verify Pre-Qualification Eligibility

Set Pre-Qualification Passed Status